Create Blackboard Practice Course Instructions

The following instructions detail how to create a practice course that you can use to practice your Blackboard skills. It takes approximately 3-4 hours for the system to create the course.

Follow these steps to create your practice course.

1. Go to https://blackboard.unh.edu

2. Click the Login button and enter your credentials.

3. Select the "Courses" link at the top of the page.

4. Scroll to the box "UNH Blackboard Practice Course Management".

5. Locate the "Click here to create or manage your self-training course."

6. Click the word "here" to start the process.

7. In the next window, select the Create Practice Course button to create a new practice course.

8. Verify or enter the email address where you want to receive the email notification that the process is completed.

9. Select Submit Request. The process takes a few hours to complete.

10. An email will be sent to you when the course is ready to access or you may see it appear in the Course List.

11. Your Practice course titled “Bb9 SPTRAINING Practice Course-XXX” will appear in the Courses tab under the Course List box. (XXX = your username)